



# RPA Hack-A-Thon

Registration & Installation



# Building a Career in RPA with Blue Prism

Ever heard of Robotic Process Automation or RPA? If you haven't, you should google it right now.

RPA or digital robots are becoming part of and parcel of every function of an enterprise (think chatbots for example). We are living in the world of extreme automation and it is this connected RPA technology (combining the capability of Automation, Analytics and AI) that is driving it. RPA is one of the fastest growing IT technology categories in the world now and as young students soon entering the workforce, it is a great time for you to start learning this exciting technology and plan your career in it.

Your college has partnered with Blue Prism for their Academia Program to bring this learning opportunity to you. Blue Prism is a pioneer and a global leader in RPA and you can now learn Blue Prism authorized courses.



## About the RPA Hackathon Pre-requisite: Completing the RPA Foundations Course

This is an opportunity for you to implement your learning for a real time industry challenge and come up with innovative solutions.

Taking part in the Hackathon requires you to complete the Blue Prism RPA Foundations course (20-40 hour self learning course available for free on Blue Prism portal). If you have not completed already, you can do it now. Make sure you complete it before 2nd December 2020.

All participants who register for the Hackathon will get participation confirmation only when they have successfully completed the foundations course.

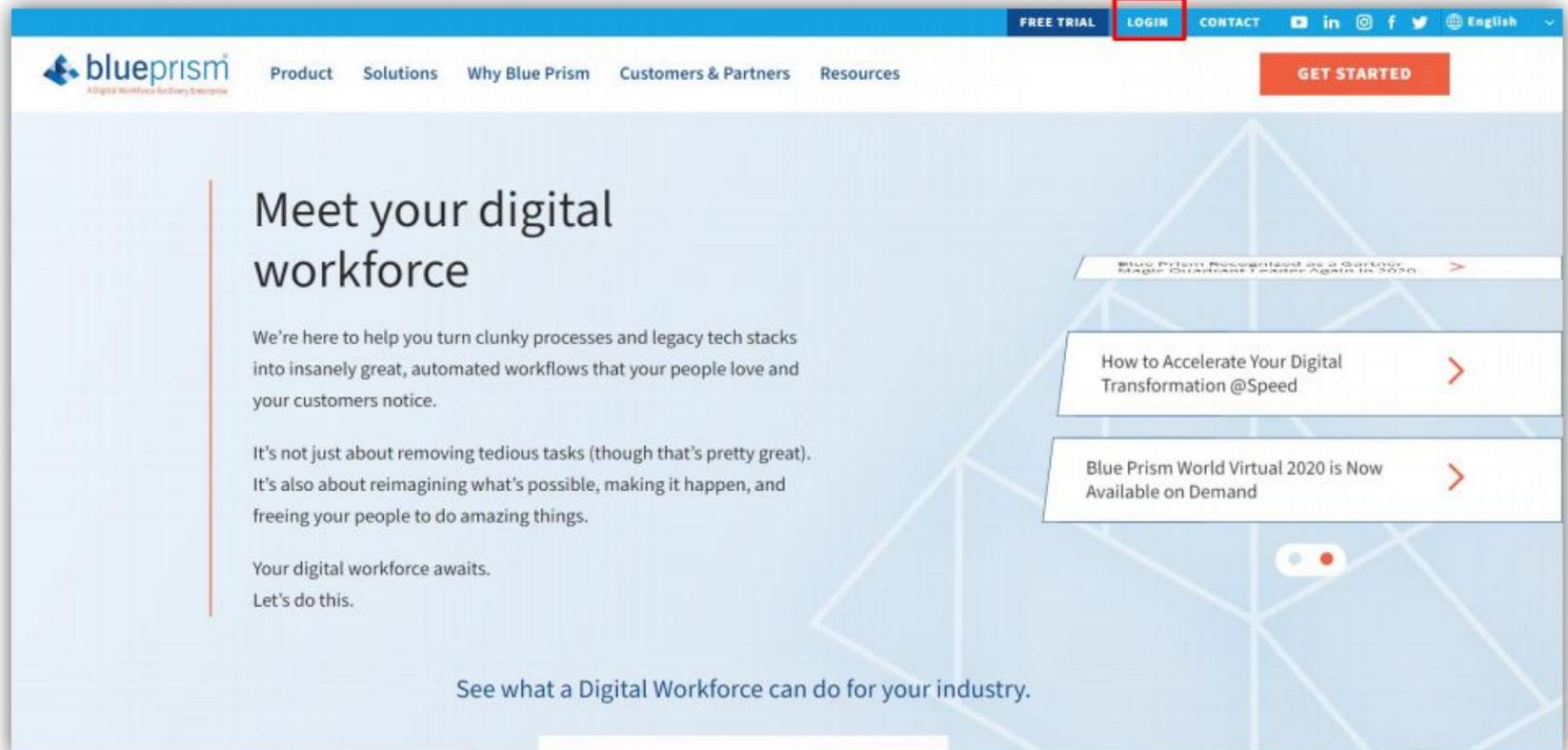
Please follow this instruction document to learn how to you can register for the course and install the software.

So without further ado, complete the RPA foundations and get ready for the Hackathon. Go ahead and start exploring this exciting course from the Blue Prism portal!

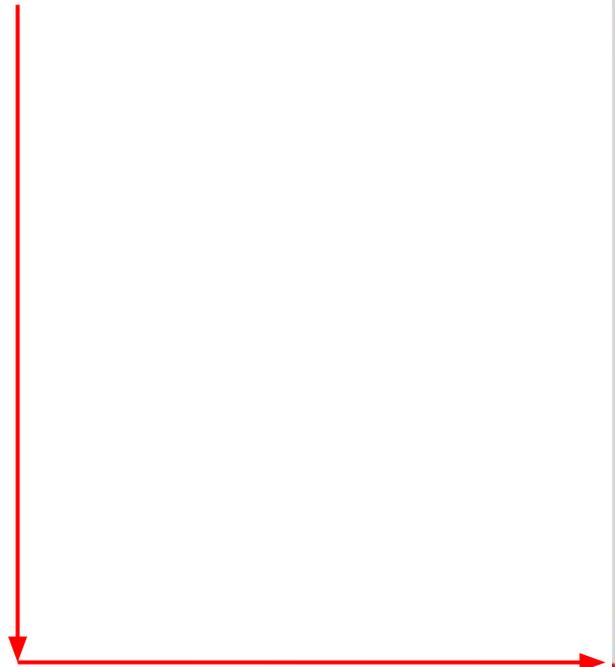
# Registration Process

Go to <https://www.blueprism.com/>

Click on LOGIN



Now Click On  
Don't have an account



Login

Username or email address. \*

Enter your username or email address

Password \*

Enter the password that accompanies your username.  
[Forgotten your Password?](#)

**LOG IN**

Don't have an account? [Sign up here](#)

Contact [support@blueprism.com](mailto:support@blueprism.com) for any issues accessing the Portal  
[Blue Prism Online Services Terms & Conditions](#)

Now Create you new account  
with required details and click on  
Create New Account



### Create new account

If you intend to take formal accreditation with Blue Prism please make sure you capture your correct and full name here. The name you capture here will be forwarded to our exam provider and the name on the photo ID you present on the day of your exam must match your Portal name. This will also be the name displayed on your accreditation certificate.

**Email address \***

A valid email address. All emails from the system will be sent to this address. The email address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by email.

**Username \***

Several special characters are allowed, including period (.), hyphen (-), apostrophe ('), and the underscore (\_).

**Time zone**

London ▼

Select the desired local time and time zone. Dates and times throughout this site will be displayed using this time zone.

**CAPTCHA**

This question is for testing whether or not you are a human visitor and to prevent automated spam submissions.

**Math question \*** 1 + 0 =

Solve this simple math problem and enter the result. E.g. for 1+5, enter 4.

**CREATE NEW ACCOUNT**

Now you will receive a Email  
from BluePrism to activate  
your new account

blueprism

[Home](#)[Community](#)[Product](#)[Robotic Operating Model](#)[Documents](#)[University](#)

A welcome message with further instructions has been sent to your email address.

blueprism

Thank you for registering at Blue Prism Portal. You may now log in by clicking this link or copying and pasting it into your browser:

[http://portal.blueprism.com/User/reset/229549/1596735361/sWDwP1t\\_xJ-JSi...](http://portal.blueprism.com/User/reset/229549/1596735361/sWDwP1t_xJ-JSi...)

This link can only be used once to log in and will lead you to a page where you can set your password.

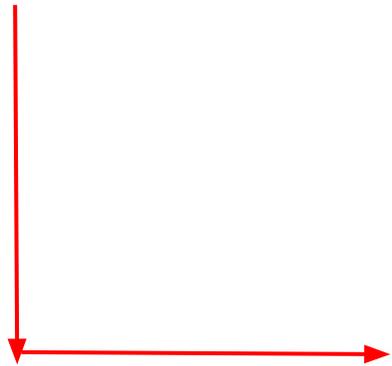
After setting your password, you will be able to log in at <http://portal.blueprism.com/user> in the future using:

username:

password: Your password

-- Blue Prism Portal team

Now click on Login to set a password to your account.



### Set password

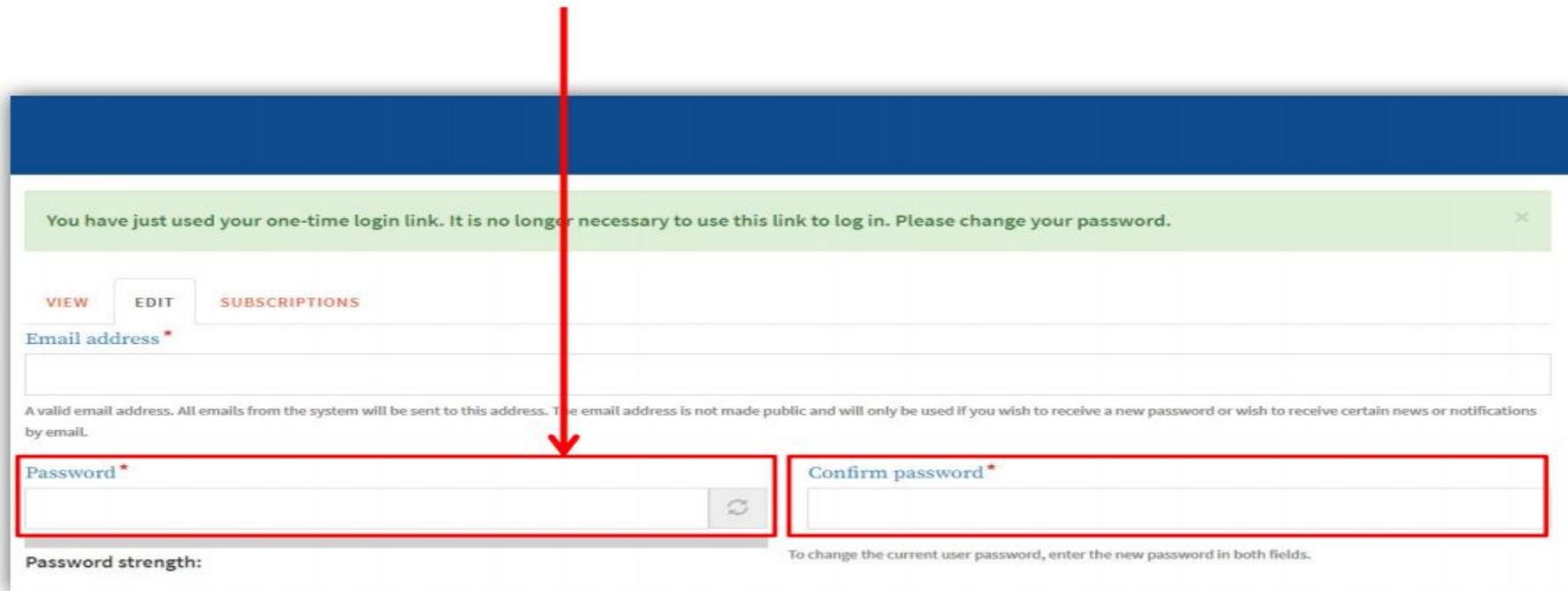
This is a one-time login for :

Click on this button to log in to the site and change your password.

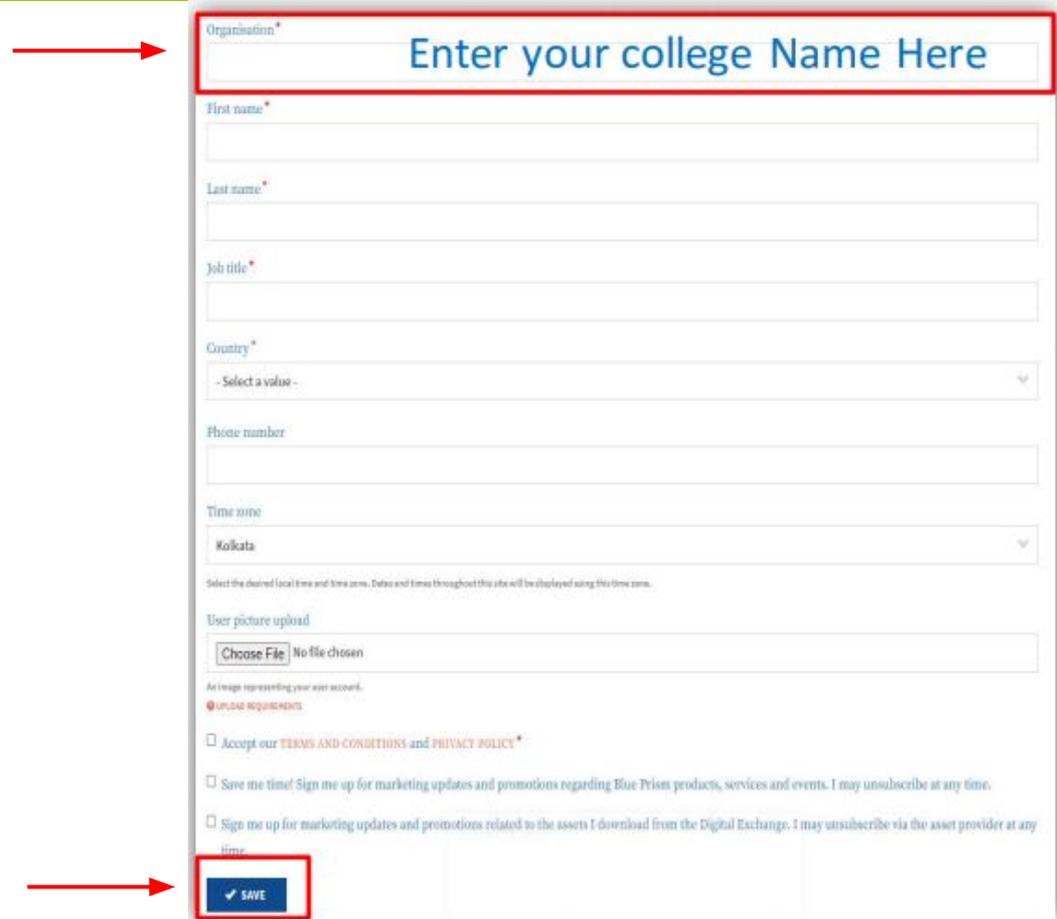
This login can be used only once.



Now you have to set a password to your account as per password rules.

A screenshot of a user profile page. At the top, a green notification bar states: "You have just used your one-time login link. It is no longer necessary to use this link to log in. Please change your password." Below this, there are three buttons: "VIEW", "EDIT", and "SUBSCRIPTIONS". The "EDIT" button is active. Underneath, there is an "Email address" field with a red asterisk. Below the email field is a note: "A valid email address. All emails from the system will be sent to this address. The email address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by email." The "Password" and "Confirm password" fields are highlighted with a red box. A red arrow points from the top of the page down to the "Password" field. Below the password fields is a "Password strength:" indicator and a note: "To change the current user password, enter the new password in both fields."

- Now you have to enter other required details as shown in figure.
- Enter your college name at Organization.
- Accept all T&C and click on Save



Organization\* Enter your college Name Here

First name\*

Last name\*

Job title\*

Country\*  
- Select a value -

Phone number

Time zone  
Kolkata

Select the desired local time and time zone. Data and times throughout this site will be displayed using this time zone.

User picture upload  
Choose File No file chosen

All images representing your user account.

**UPLOAD REQUIREMENTS**

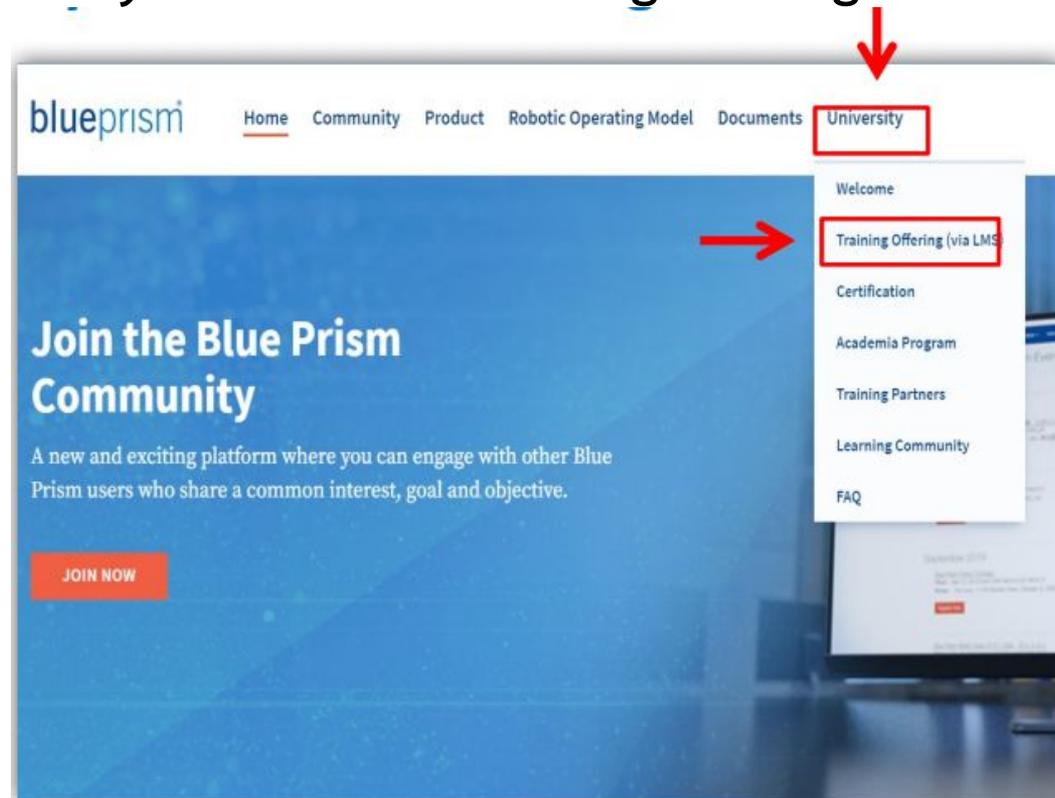
Accept our **TERMS AND CONDITIONS** and **PRIVACY POLICY** \*

Save me time! Sign me up for marketing updates and promotions regarding Blue Prism products, services and events. I may unsubscribe at any time.

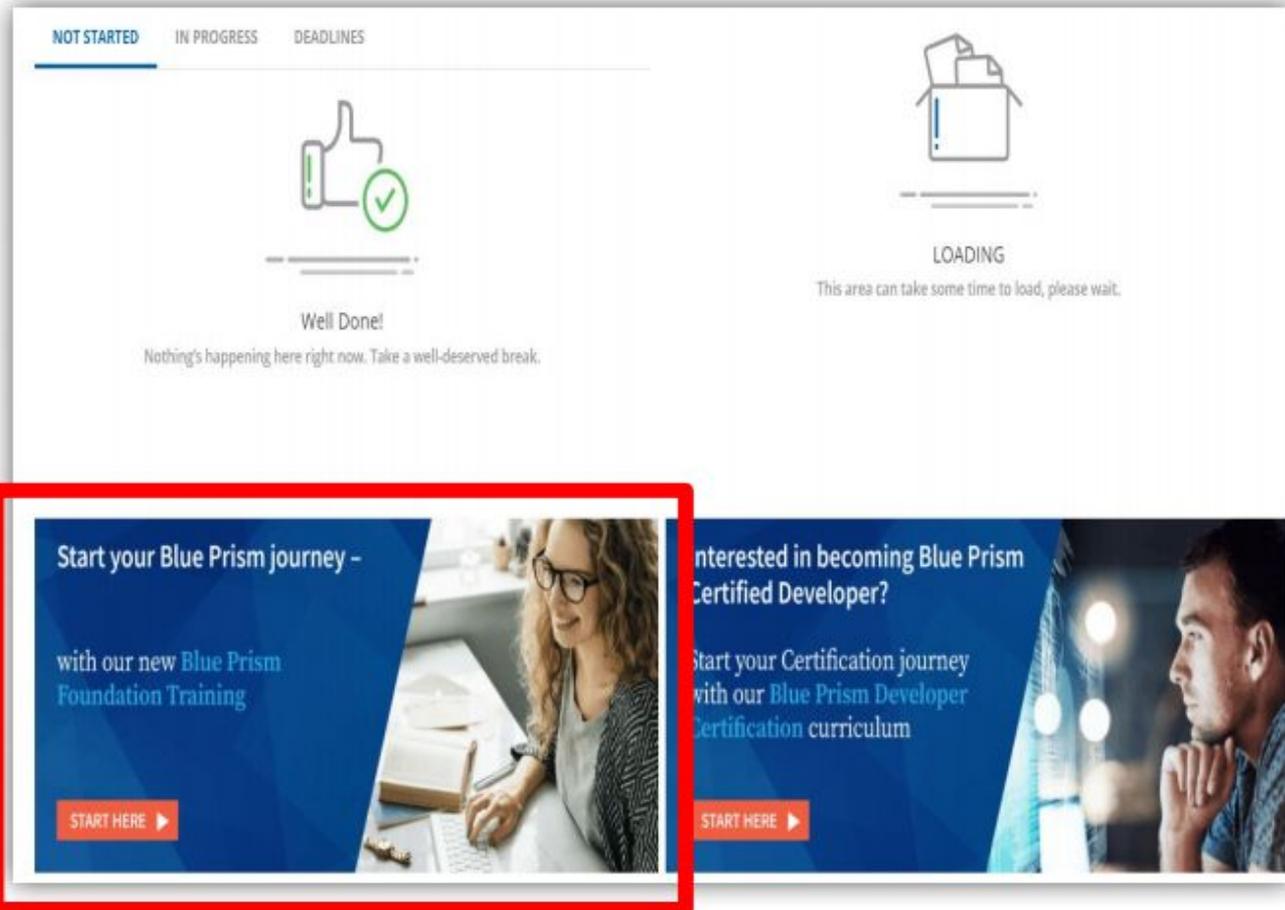
Sign me up for marketing updates and promotions related to the assets I download from the Digital Exchange. I may unsubscribe via the asset provider at any time.

The changes have been saved.

- Now click on University and click on Training offerings



- Now scroll down your able to Blue prism Foundation Training course



NOT STARTED IN PROGRESS DEADLINES

Well Done!  
Nothing's happening here right now. Take a well-deserved break.

LOADING  
This area can take some time to load, please wait.

Start your Blue Prism journey -  
with our new Blue Prism Foundation Training

START HERE ▶

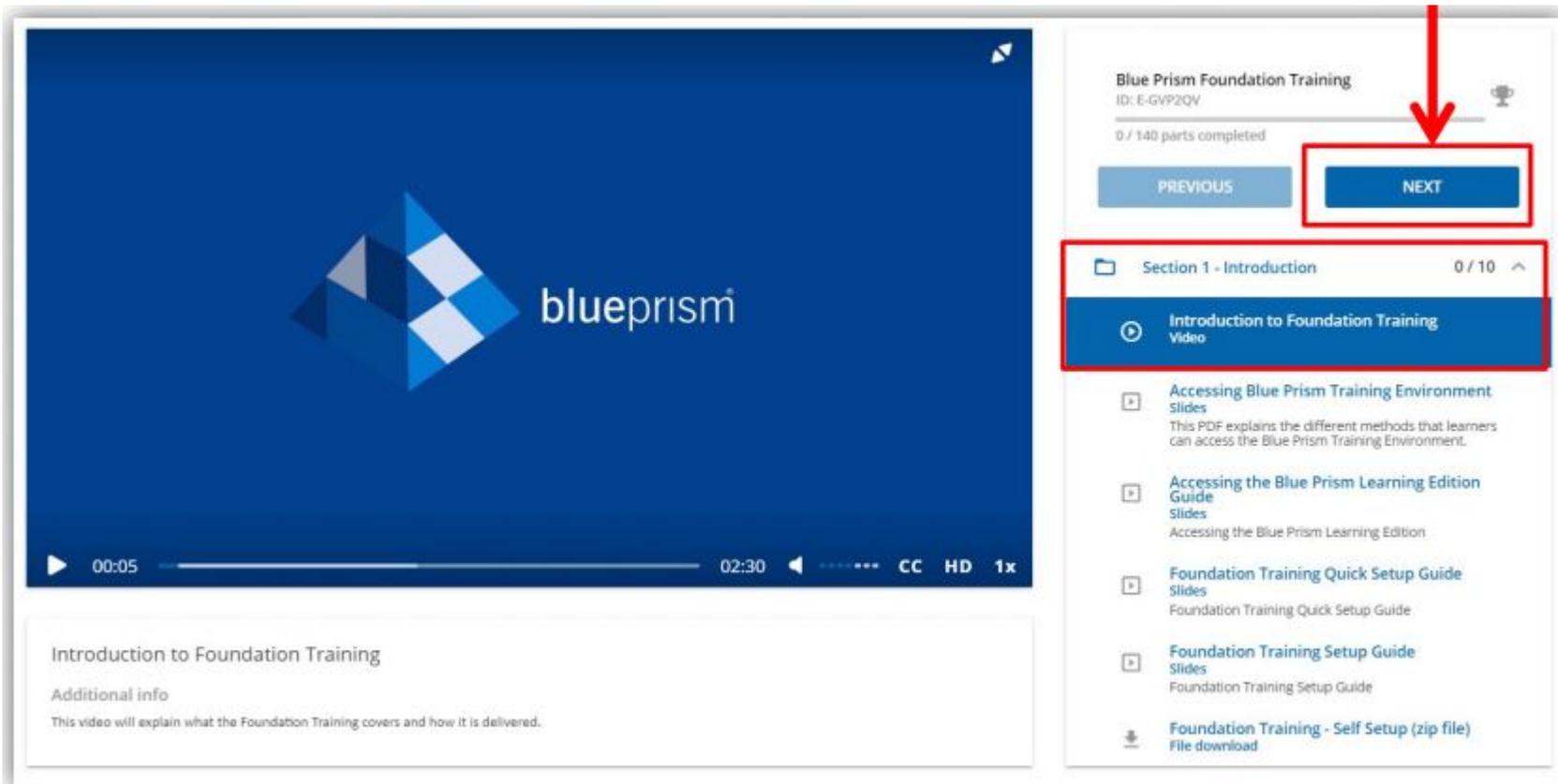
Interested in becoming Blue Prism Certified Developer?  
Start your Certification journey with our Blue Prism Developer Certification curriculum

START HERE ▶

- Now click on **START HERE** to access the course

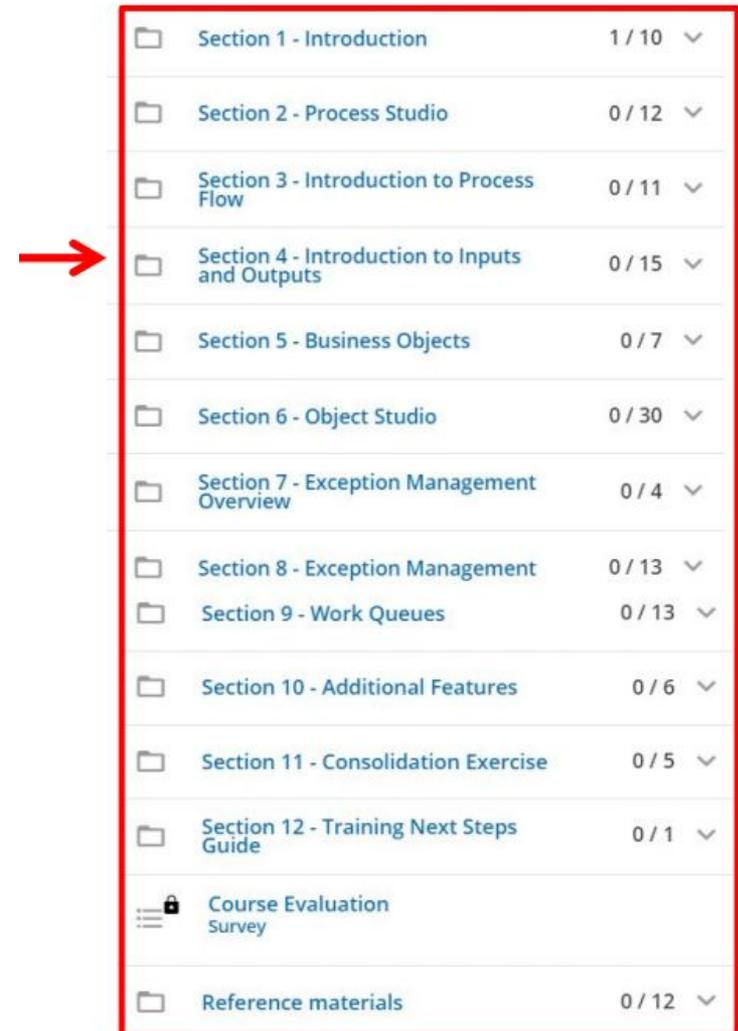


- Now you will be able to see course Home page
- Now you can start learning course by clicking on Section-1



The screenshot shows a course interface for 'Blue Prism Foundation Training'. On the left is a video player with the 'blueprism' logo and a play button. On the right is a course navigation panel. The panel shows the course title, ID, and progress (0/140 parts completed). Below this are 'PREVIOUS' and 'NEXT' buttons. A red arrow points to the 'NEXT' button. Underneath is a section titled 'Section 1 - Introduction' with a progress indicator '0 / 10'. A red arrow points to the 'Introduction to Foundation Training Video' item, which is highlighted in blue. Below this are several other items: 'Accessing Blue Prism Training Environment Slides', 'Accessing the Blue Prism Learning Edition Guide Slides', 'Foundation Training Quick Setup Guide Slides', 'Foundation Training Setup Guide Slides', and 'Foundation Training - Self Setup (zip file) File download'.

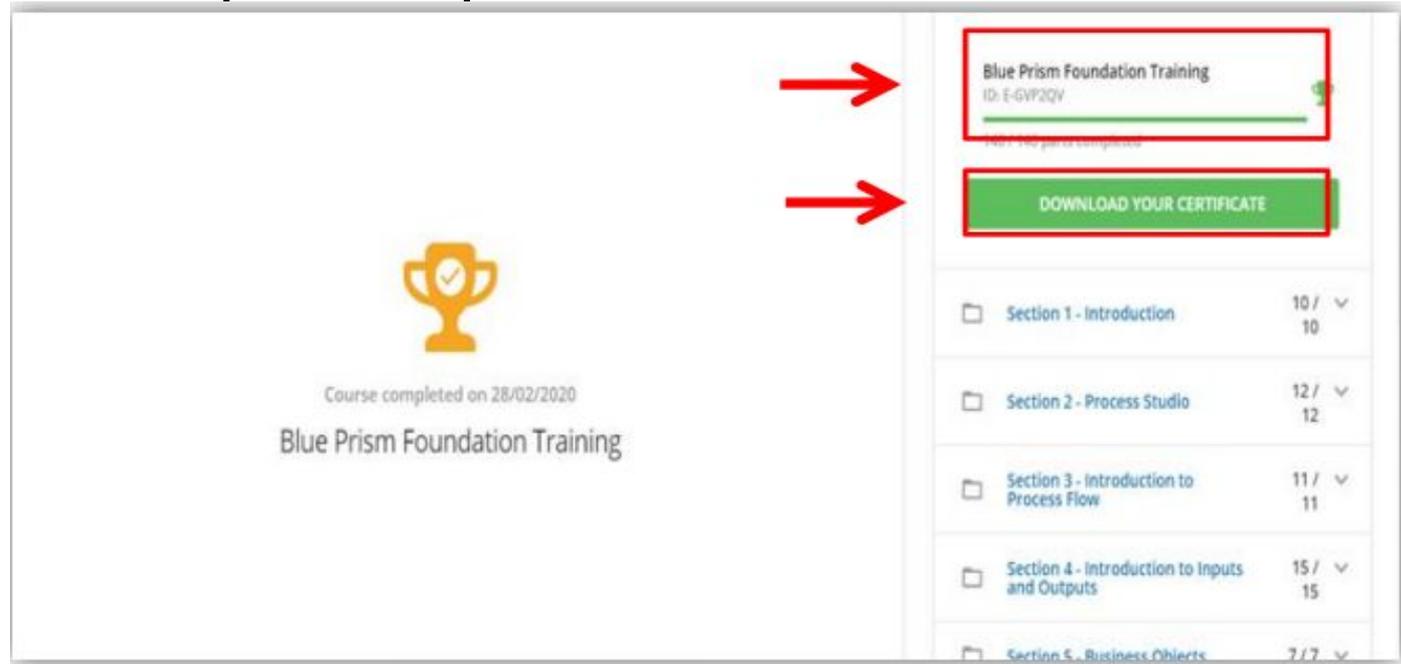
- You have to finish all 12 Sections for course completion



A screenshot of a course completion list. The list contains 12 sections, each with a folder icon, a title, and a progress indicator (e.g., 1/10, 0/12). A red arrow points to Section 4, 'Introduction to Inputs and Outputs'. The entire list is enclosed in a red rectangular border.

Section 1 - Introduction	1 / 10	▼
Section 2 - Process Studio	0 / 12	▼
Section 3 - Introduction to Process Flow	0 / 11	▼
Section 4 - Introduction to Inputs and Outputs	0 / 15	▼
Section 5 - Business Objects	0 / 7	▼
Section 6 - Object Studio	0 / 30	▼
Section 7 - Exception Management Overview	0 / 4	▼
Section 8 - Exception Management	0 / 13	▼
Section 9 - Work Queues	0 / 13	▼
Section 10 - Additional Features	0 / 6	▼
Section 11 - Consolidation Exercise	0 / 5	▼
Section 12 - Training Next Steps Guide	0 / 1	▼
Course Evaluation Survey		
Reference materials	0 / 12	▼

- After completing all 12 sections, it will be shown as 140/140 parts completed



Now Click on **DOWNLOAD YOUR CERTIFICATE** to download your course completion certificate

- Course Participation Certificate



# Installation Process

- Go to <https://portal.blueprism.com/>
- LOGIN into the LMS
- Then navigate to <https://digitalexchange.blueprism.com/site/global/software/index.gsp>

Click on **Free**



**Try**

Blue Prism free trials, with two options available – in the cloud or on your local computer- are easy to access and quick to deploy.

License	Free*
Duration	Up to 30 days
Digital Workers	1
Processes	15
Production environment	Yes

**Learn**

New to RPA? Or are you a developer wanting to learn more? Easily level up your automation skills with this free, locally installed edition of Blue Prism.

License	Free
Duration	180 days
Digital Workers	1
Processes	5
Production environment	Yes

Free

Free

Now you will be redirect to following page  
 Click on **Get Learning Edition**



## Blue Prism Learning Edition ★★★★☆ 9 Ratings | 8 Reviews

If you're new to Robotic Process Automation, or a seasoned user that just wants to learn more, our for you.



**Get Learning Edition**

**Request Information**

### General

Version: Blue Prism  
 Updated: 07/21/2020  
 Author: Blue Prism  
 Type:  
 Subscribers: 30

### Asset Contents

### Prerequisites

### Documents

- v6.7 Data Sheet Overview
- 6.8 Data Sheet
- Learning Edition Data Sheet

Documentation, descriptions and screenshots are © Blue Prism Limited 2019

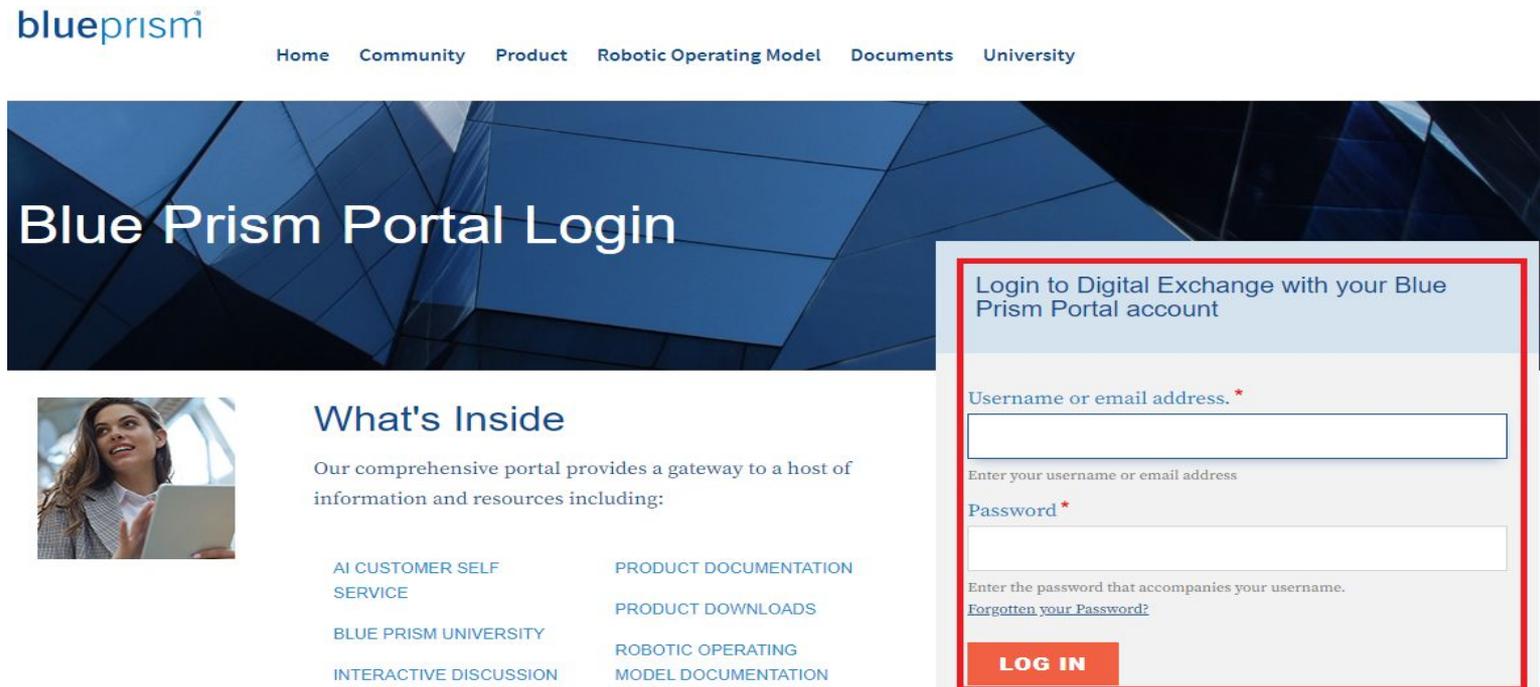
### Licenses

[View EULA/Terms of Use](#)

### Tags

In case you have not logged into the portal, you will be redirect to following page. If already logged in, go to next slide.

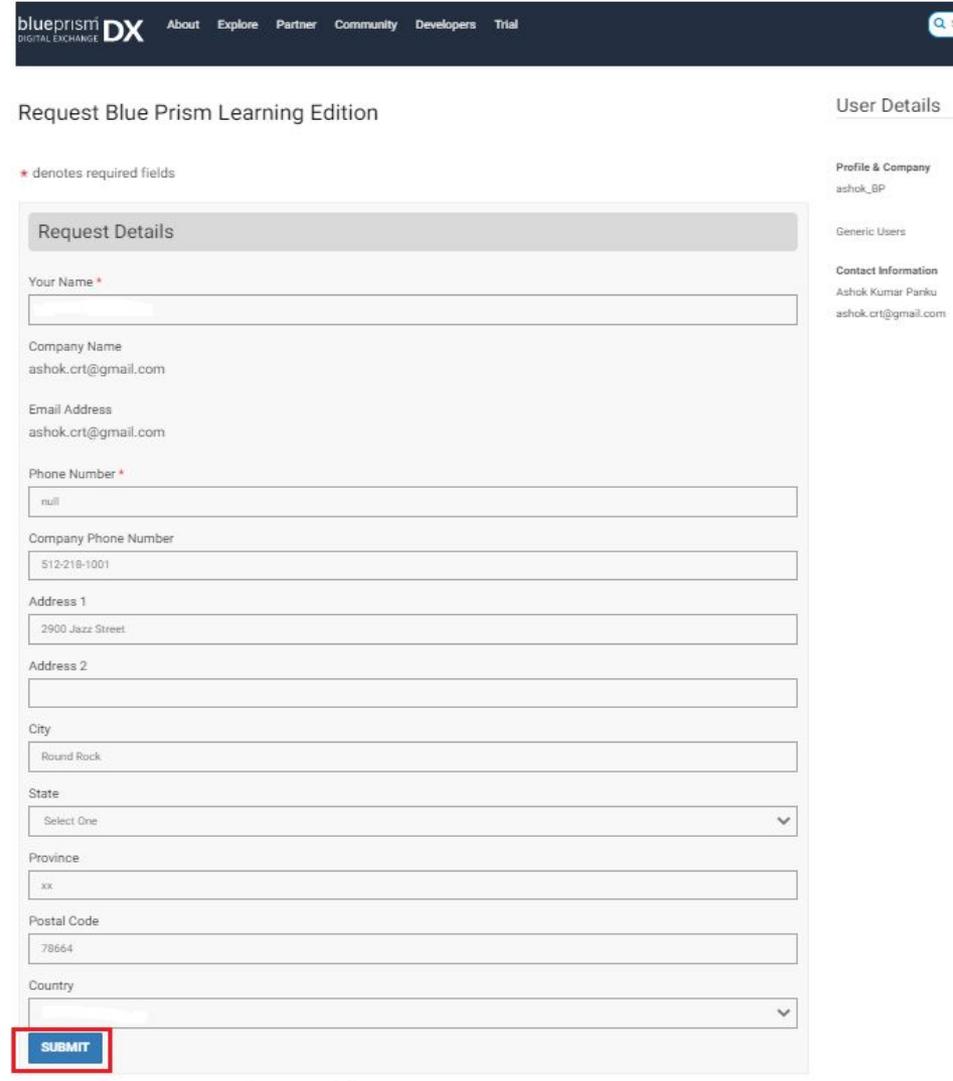
Here use your **email** or **Username** and **Password**. Click on **LOGIN**.



The screenshot shows the Blue Prism Portal Login page. At the top left is the 'blueprism' logo. To its right is a navigation menu with links for 'Home', 'Community', 'Product', 'Robotic Operating Model', 'Documents', and 'University'. Below the navigation is a large blue banner with the text 'Blue Prism Portal Login'. To the right of the banner is a login form with a red border. The form has a title 'Login to Digital Exchange with your Blue Prism Portal account'. It contains two input fields: 'Username or email address.\*' and 'Password.\*'. Below the first field is a placeholder text 'Enter your username or email address'. Below the second field is a placeholder text 'Enter the password that accompanies your username.' and a link 'Forgotten your Password?'. At the bottom of the form is a red 'LOG IN' button. To the left of the form is a section titled 'What's Inside' with a small image of a woman looking at a laptop. Below the image is a list of links: 'AI CUSTOMER SELF SERVICE', 'BLUE PRISM UNIVERSITY', 'INTERACTIVE DISCUSSION', 'PRODUCT DOCUMENTATION', 'PRODUCT DOWNLOADS', 'ROBOTIC OPERATING MODEL DOCUMENTATION'.

Now you will be redirect to following page  
 Fill your details required

Click on **SUBMIT**.



blueprism DIGITAL EXCHANGE DX About Explore Partner Community Developers Trial

Request Blue Prism Learning Edition

\* denotes required fields

**Request Details**

Your Name \*

Company Name  
 ashok.crt@gmail.com

Email Address  
 ashok.crt@gmail.com

Phone Number \*

Company Phone Number

Address 1

Address 2

City

State

Province

Postal Code

Country

**SUBMIT**

User Details

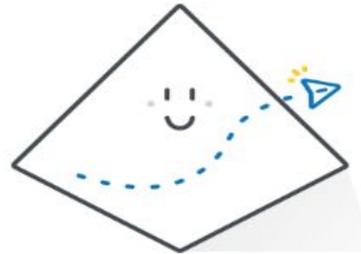
Profile & Company  
 ashok\_BP

Generic Users

Contact Information  
 Ashok Kumar Parku  
 ashok.crt@gmail.com

## Thank you!

We'll set you up and send you a link to download Blue Prism.



Aces! We've got our own software to automate this process, we'll drop you an email to confirm and then let you know where to download.

1

**Check your email**



2

**Get ahead**



3

**Do even more**



Now login into your mail after 15-30 minutes and search for email from Blue Prism. Below is the screenshot of the email

Your New Blue Prism Trial License Key  Inbox x

Digital Worker <digitalworker@blueprism.com>

to me ▾



This is an automated message, please do not reply, your message will be lost in the ether.

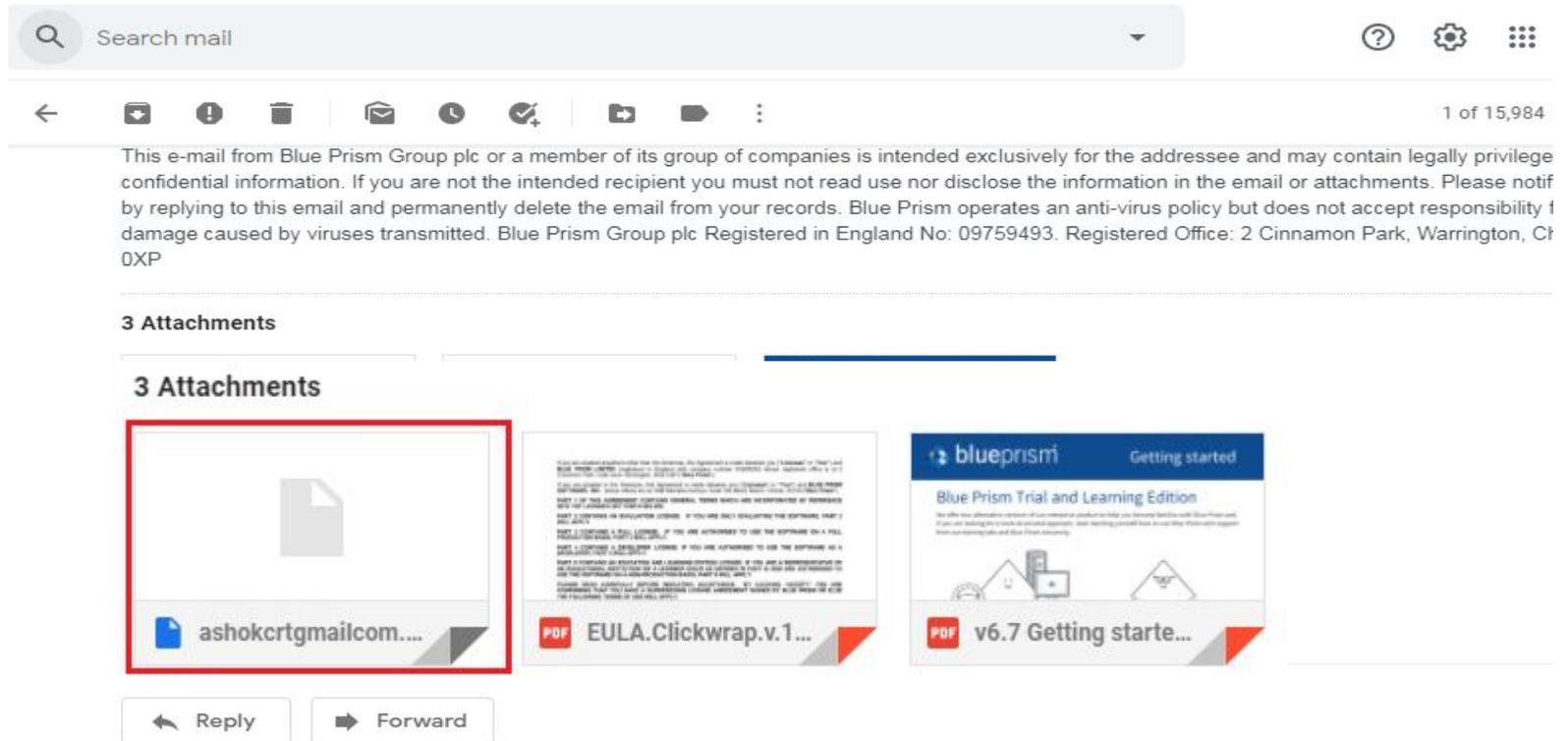


[Download Blue Prism](#)

Hello,

Thank you for taking the time to check out the worlds leading automation software.

Once you opened the email, scroll to the end and look for the attached licence with extension “.lic”



Download the licence file.

# Blue Prism Trial

Download Release 6.8 - Evaluation



[DOWNLOAD \(X64\) 64-BIT](#)

Download



Thank you...

...for downloading Blue Prism.

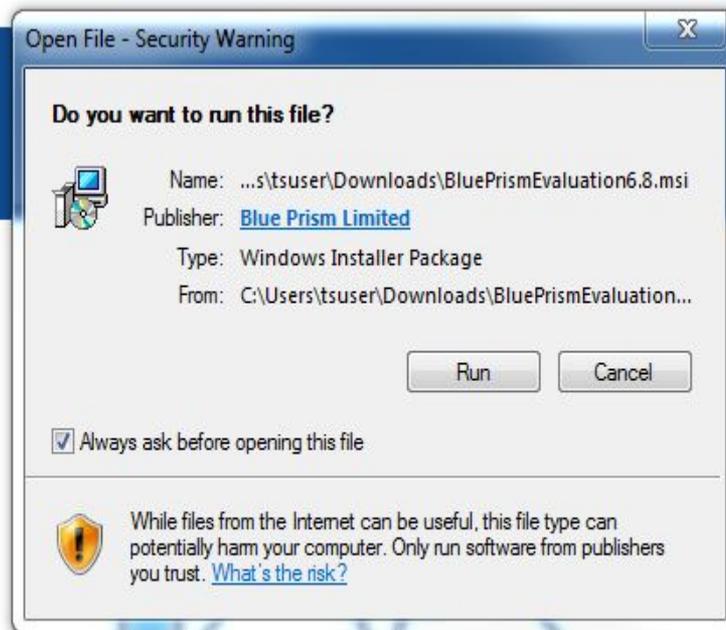


If your download hasn't started, [click here](#)





Blue Prism.



 Choose language

 blueprism



# Installation

Hello automation!



blueprism®

WARNING: This program is protected by copyright law and international treaties. Unauthorized reproduction or distribution of this program, or any portion of it, may result in severe civil or criminal penalties, and will be prosecuted to the maximum extent possible under law.

[Get started](#)

← Back



# License agreement

It's time for the all important agreement:

We (Blue Prism Software, Inc. if you are in the Americas or Blue Prism Limited if you are in any other jurisdiction) have set out here the terms that apply to the digital workforce we provide to you.

The relevant Parts of this document, and the order (where "order" means an order on the Blue Prism Order Form or other document agreed with us, or between you and an authorised Blue Prism reseller ("Reseller")), contain the whole agreement between you and us relating to the subject matter hereof and set out the terms on which you can use our products and services (our "Agreement"). The order sets out the software licensed to you (the "Software") and the support we provide. The Agreement starts on the date set out in the order and lasts until the end of the license term also specified there, unless it is terminated earlier in accordance with these terms.

**PART 1 CONTAINS A STANDARD LICENSE. IF YOU ARE AUTHORISED TO USE THE SOFTWARE ON A STANDARD BASIS, PART 1 WILL APPLY. PART 1 ALSO APPLIES IN THE FOLLOWING INSTANCES, ALONG WITH THE RELEVANT ADDENDUM:**

**I agree to the terms in the license agreement**

Next

← Back

 blueprism



# Install location

Where would you like to install Blue Prism?

Advanced install

C:\Program Files\Blue Prism Limited\Blue Prism Automate

[Change location](#)



Install

- Create password

**Note: Remember this password. It's important to login to the Blue prism Application. You cannot revert back if you forgot.**

# Create your password

Sign in with Blue Prism credentials

We've set the admin username for you

Password requirements:

At least 8 characters, at least 1 upper case and 1 lower case character and at least 1 number.

Create a password

Repeat your password

Remember this – this.

- Click on **Generate new activation code**.

← Back

## Generate license key

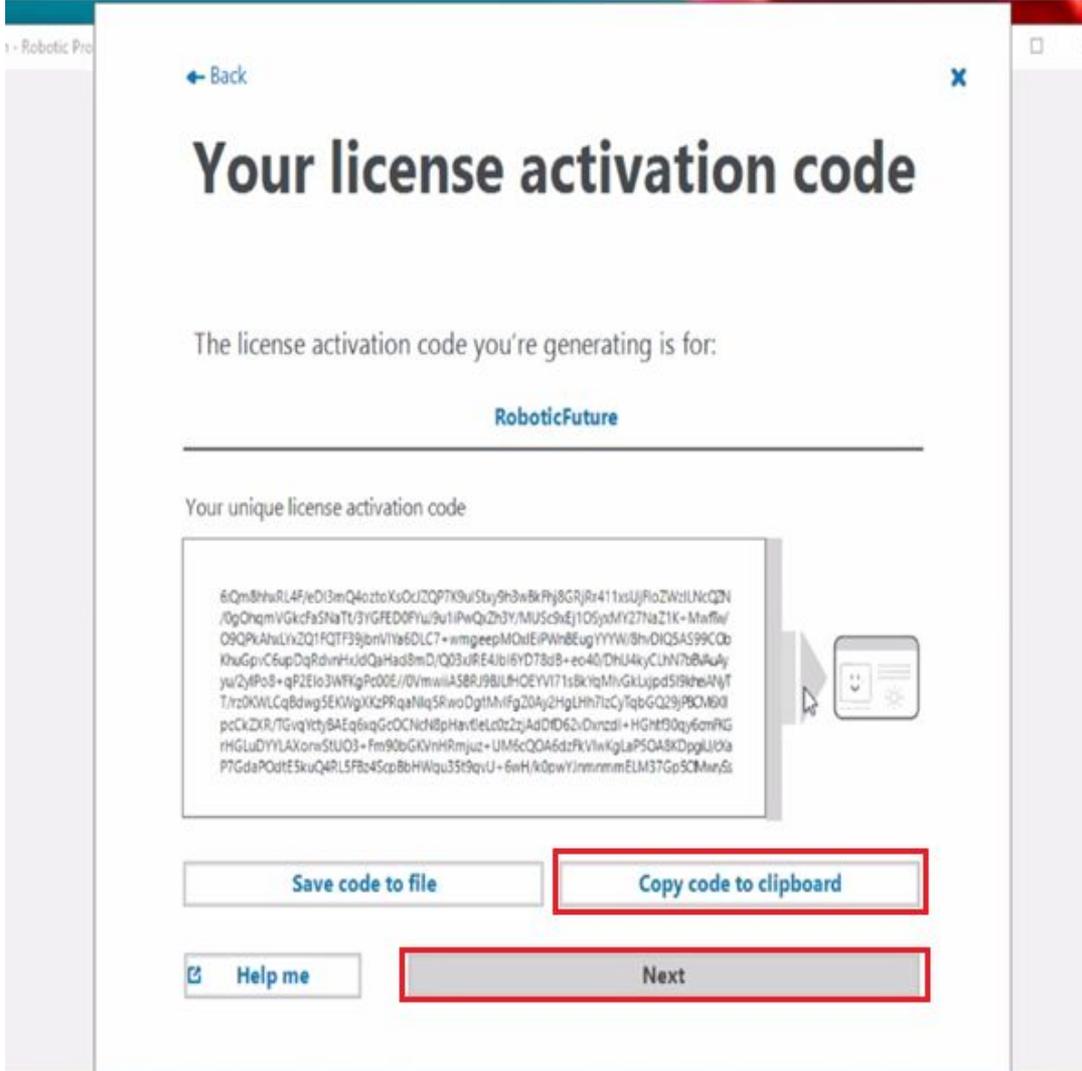
The license activation code you're generating is for:

**RoboticFuture**

1. A user interface with a 'B' button.
2. A user interface with a 'P' button and a key icon.
3. A user interface with a 'B' button and a key icon.

I have a key **Generate new activation code**

- First Click on **Copy code to clipboard**
- Then you find Next Button as highlighted,
- Click on **Next** Button



← Back

## Your license activation code

The license activation code you're generating is for:

**RoboticFuture**

Your unique license activation code

```
6Qm8HwRl4FjeDl3mQ4oztoKsOclZQP7K9uSty9h3wBkPhj8GRjRr411tsUjRoZWzLlNcQZn
/OgOhqmVgkcfaf5NaTt/3YGFED0Fyu9u1iPwQz3Y/MUSc9xj105ymY27NaZ1K+Marfir
O9QPkAhxLixZQ1FGTF39jbrnV1Ya6DLc7+wmgeepM0dEiPWin8EugYYYY/9hDIQ5AS99Cb
KhuGpYc6upDqRdnhHjdQaHad8mD/Q03xRrE4lbi6YDT8dB+eo40/DHJ4kyCLHN7bA4y
yu/2yPo8+qP2Eio3WfYgPc00E//DVmwiA58RU9B/LH0EYV171sBkiqMlvGlxpd5f9kheAVt
T7r2DKWLcqbDwg5EKWgXXzPRqaNiq5RwoDg1MhFgZ0Ay2HgLHh7zCjTqbGQ29jPBCM00
pcCkZXR/TGvqYcty8AEq6iqGcOCNcdN8pHavf6lcoz2zjAdDID6zDvnczl+HGntf0qy6omfG
rHG LuDYLLAXoraStUO3+fm90bGKVnHRmjuz+UM6cQQA6dzFkVlnKglAPSOA8KDpgLU0a
PTGdaPOdtE5kuQ4Rl5FBz4Scp8bHWqu35f9qvU+6wHk0pwY1mmnmELM3TGoSCMxy5s
```

Save code to file

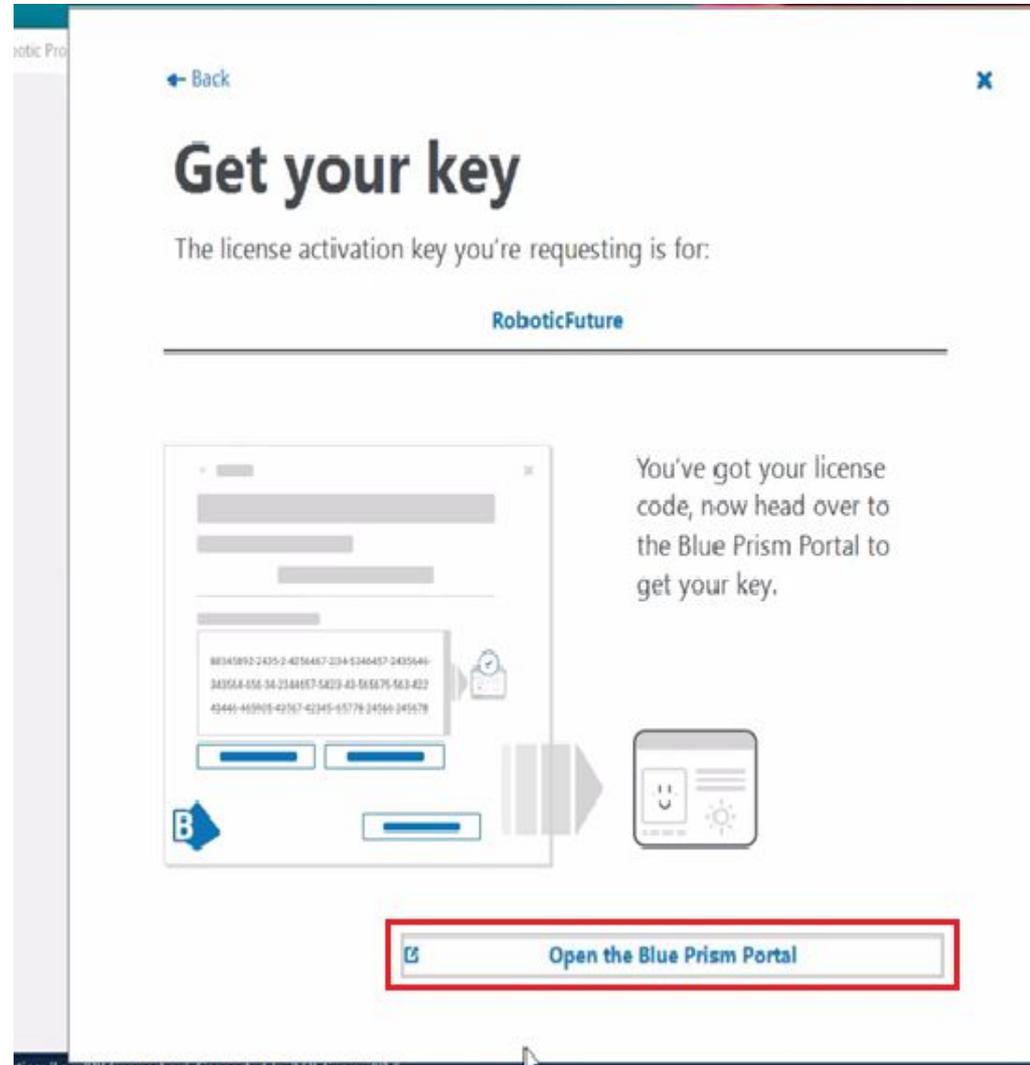
**Copy code to clipboard**

Help me

**Next**

- Click on **Open The Blue Prism Portal**

**Note:** Before you perform any action here, You should logged in into your Blue Prism portal and that browser must be default browser.



- Paste your Code using **Ctrl + V** ,
- Select the **Check Box** below
- Click on **Submit LICENCE Activation**



Activate a licence key



Paste or upload your activation code from the Blue Prism app here.

Licence activation code \*

**Ctrl + V**

CdxpO3a7I0Yur/214AUxzTkPbUtI7ciY5Nph8afWU79UURKPmCqd2lwpkCrwv1LdTaUiXicxqzmHkKI5Xc7yih3V+ok+4wKsIEWg3KAQ0jkUiYTx4pr7/Fy9eTwnPT1YJchttps://80/TwxIHW3bFAKMZMLfm5O5HH+79IRAsUvQjDB0sCgMUQeG/R71yBrwmfoJ5BpyRZYJ9GljskMymdpgNoypXQozQfqLChW5as9WSFfG5On9A84xcTFzk3b5TJIIEf11JrN187t0xqrFy9w==

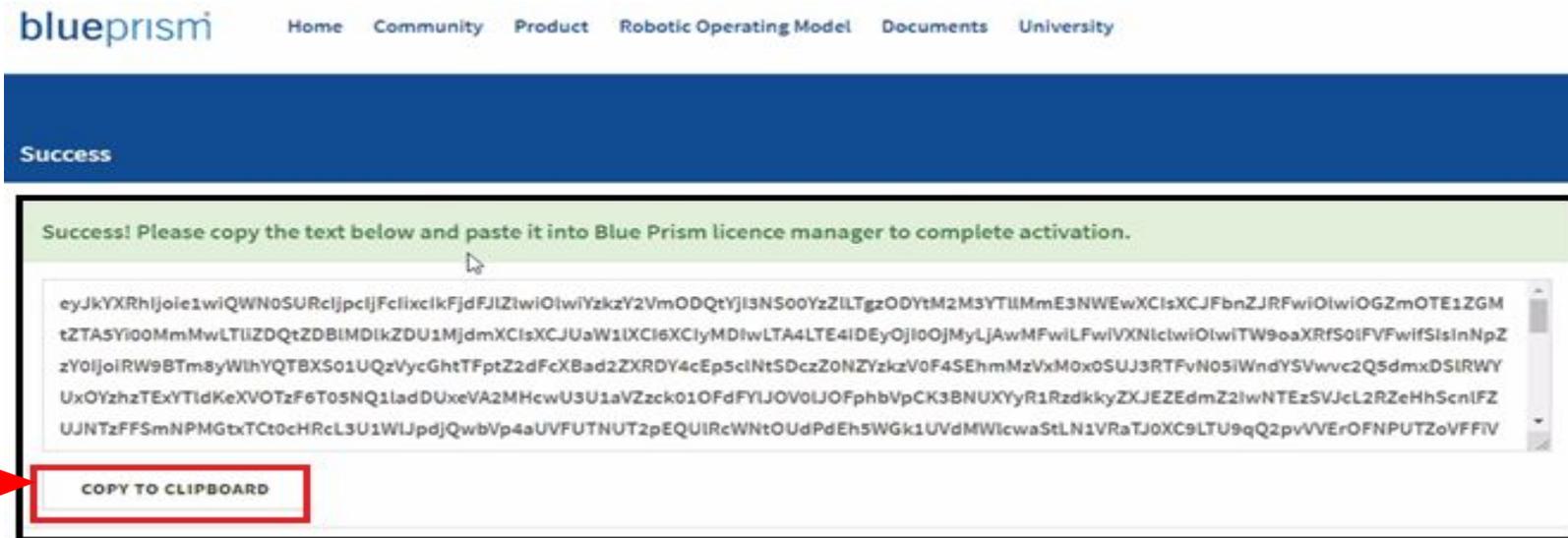
Paste the activation code as provided by the Blue Prism licence manager (CTRL + V)

I agree to the Blue Prism software EULA \*

To retrieve your licence activation key please review and accept the BLUE PRISM EULA TERMS

SUBMIT LICENCE ACTIVATION

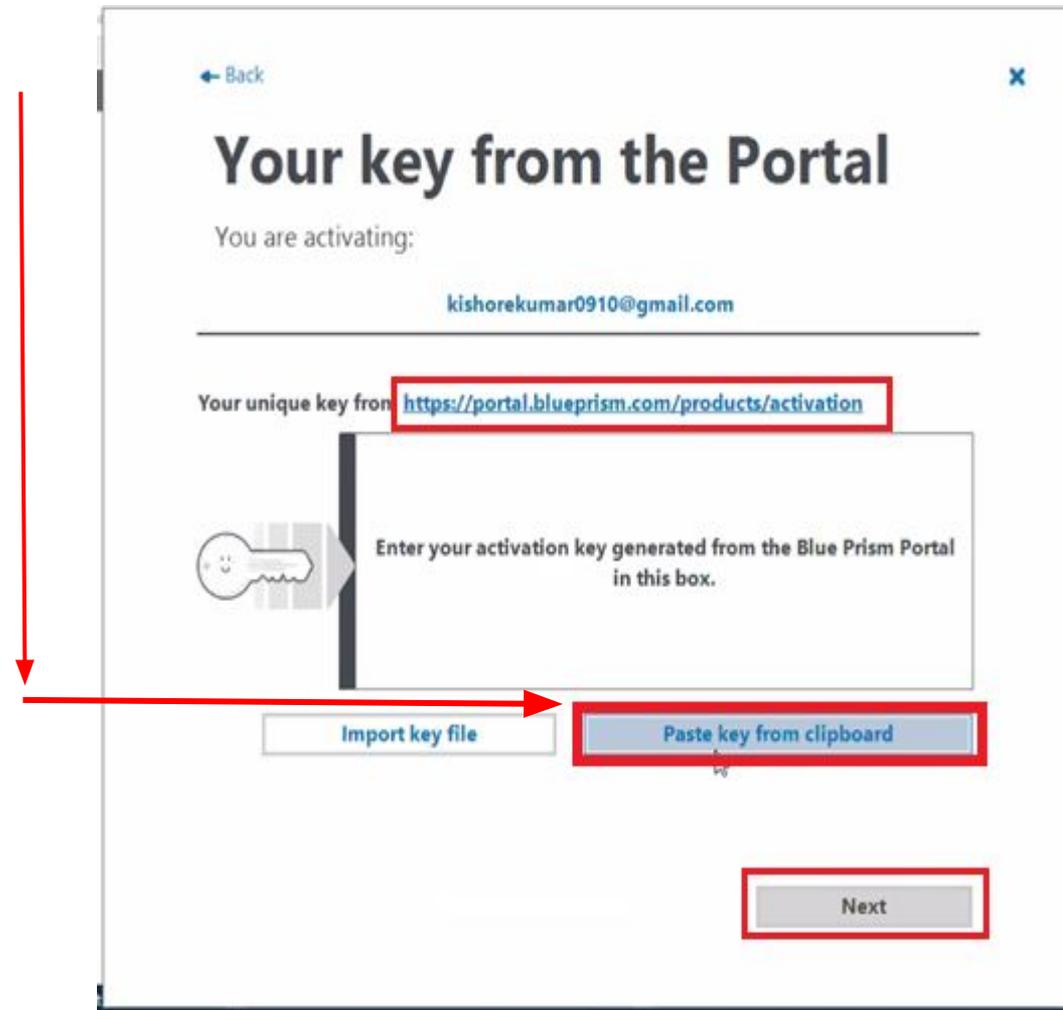
- Copy the code by clicking on **COPY TO CLIPBOARD**.



The screenshot shows a web page for 'blueprism' with a navigation menu: Home, Community, Product, Robotic Operating Model, Documents, University. A blue banner at the top says 'Success'. Below it is a green box with the text: 'Success! Please copy the text below and paste it into Blue Prism licence manager to complete activation.' Underneath is a text area containing a long alphanumeric string: 'eyJkYXRhIjoie1wiQWN0SURcljpcIjFclixckFjdFJlZlwiOlwiYzgzY2VmODQtYjI3NS00YzZlLTgzODYtM2M3YTIIMmE3NWewXCIsXCJFbnZJRFwiOlwiOGZmOTE1ZGMtZTA5Yi00MmMwLTIiZDQtZDBIMDIkZDU1MjdmXCIsXCJUaW1lXCi6XClyMDIwLTA4LTE4IDEyOjI0OjMyLjAwMFwiLFwiVXNlclwiOlwiTW9oaXRFS0lFVWwifSisInNpZzY0IjoIRW9BTm8yWihYQTBXSO1UQzVycGhtTFptZ2dFcXBad2ZXRDY4cEp5clNtSDczZ0NZYzgzV0F4SEhmMzVxM0x0SUJ3RTFvN05lWndYSVwvc2Q5dmxDSIRWYUxOYzgzTEExYTldKeXVOTzF6T05NQ1ladDUxeVA2MHcwU3U1aVZzck01OFdFYlJOV0lJOFphbVpCK3BNUXYyR1RzdtkyZXJEZEEdmZ2lwNTEzSVJcL2RZeHhScnlFZUJNTzFFS5mNPMGtxTCt0cHRcL3U1WlJpdjQwbVp4aUVFUTNUT2pEQUIRcWNtOUdPdEh5WGk1UVdMWlcwaStLN1VRaTJ0XC9LTU9qQ2pvVVErOFNPUTZoVFFiV'. At the bottom of the text area is a red-bordered button labeled 'COPY TO CLIPBOARD'. A red arrow points from the top left towards the button.

- Note: Don't close this page until you complete your installation

- Paste the Copied code here
- Click on Next



# Congratulations

Congratulations !!

## License activated

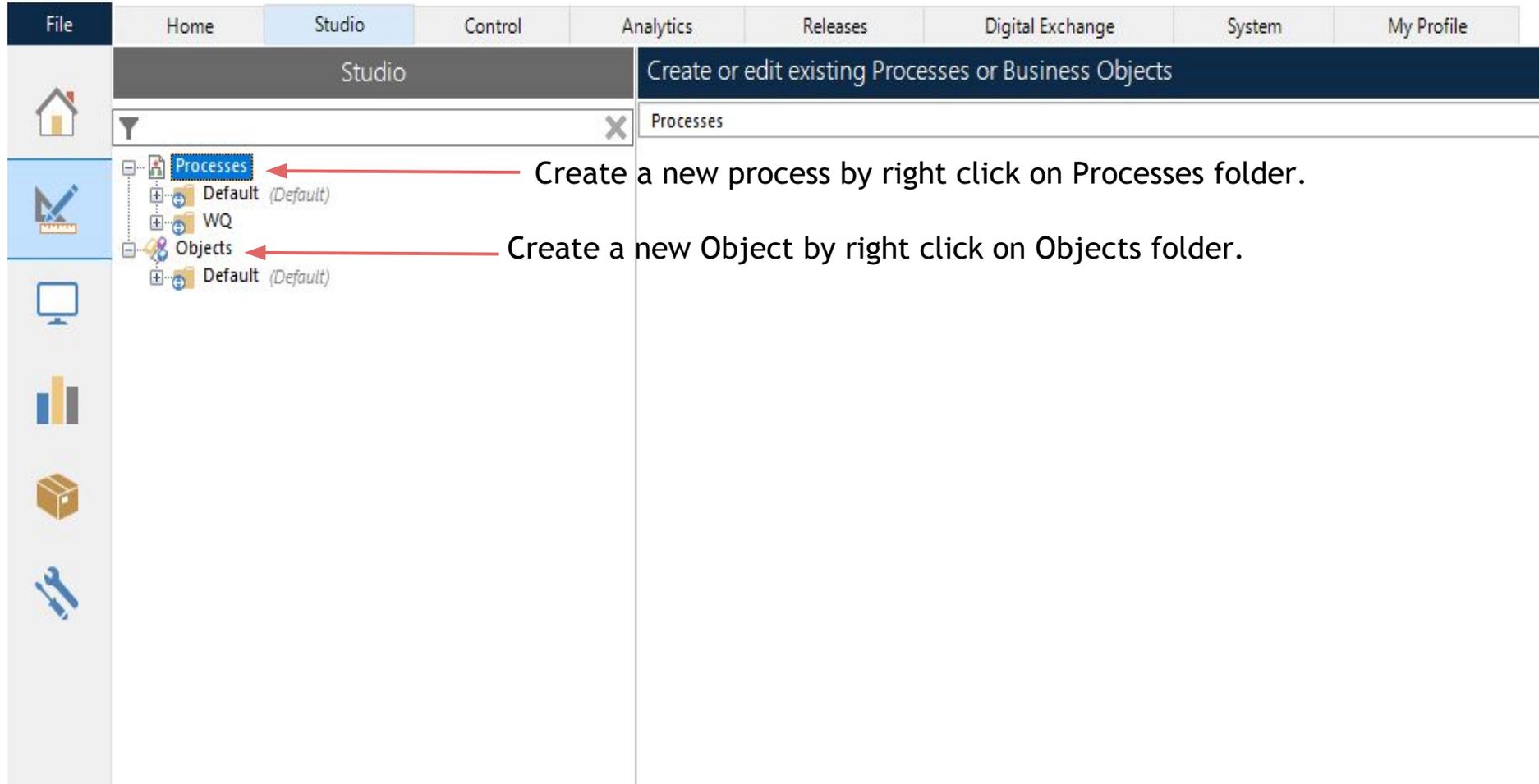
You've successfully activated Blue Prism with the license:

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# Process Studio & Object Studio

Blue Prism - Robotic Process Automation Software - v6.8.0



The screenshot shows the Blue Prism Studio interface. The top navigation bar includes 'File', 'Home', 'Studio', 'Control', 'Analytics', 'Releases', 'Digital Exchange', 'System', and 'My Profile'. The 'Studio' tab is active, and the main workspace displays the 'Processes' folder. The left-hand navigation pane shows a tree view with 'Processes' and 'Objects' folders. Two red arrows point to these folders with the following text:

- ← Create a new process by right click on Processes folder.
- ← Create a new Object by right click on Objects folder.

*All the Best*